

## 1. Welcome

**Attendees:** Crystal Caldwell, Deidra Carter, D.J. Gilliland, Stefanie Green, Joseph Madison, Erica Massiccott, Lee White, Julie Wilson, Kelley Wisniewski

## 2. Announcements & Discussion Points

### Parking & Transportation Updates

- 1) Out of Service Equipment Removed – Joseph Madison
  - Parking is often asked why we don't have gates or closed access parking in our decks and lots. We currently use a permitting model where there is not a need for this outdated equipment. The equipment is difficult to maintain and is very expensive. It becomes obsolete quickly. We want the entrances to be open and welcoming. One improvement we made was to remove all the old gates and parking arms at the entrances of our parking decks and lots. This cleans up the parking entrances and avoids any possible safety issues.
- 2) Update on Academic Learning Center/Lot C – Joseph Madison
  - The groundbreaking ceremony has taken place for the new construction of the Academic Learning Center. Lot C will be taken offline. A portion of Lot C will remain open to provide ADA and service vehicle parking only. While the building is being constructed, there have been questions from faculty/staff on where to park. Parking recommends Lot E, Lot D, and Central Deck. Parking has been aware of the project for some time and we have prepared for when construction begins. There are a total of 163 faculty/staff spaces being lost in Lot C. We have changed Lot D to faculty/staff parking which added 120 spaces. We have added 63 faculty/staff spaces in Central Deck. Inventory wise, the spaces lost in Lot C have been replaced with spaces in close lots and the Central Deck.
- 3) Removal of Vehicles Form – Joseph Madison
  - Parking reviewed the process of management of vehicles on active accounts. There was a problem when a student removed a vehicle from their account, the citations associated with the vehicle were also removed. Parking then set up a process where we required the driver to fill out a request form for removal of a vehicle. Unfortunately, we had to process over 3400 requests. This required too much administrative time. T2 has been upgraded and now students can go to the parking portal and remove their vehicle. If there are outstanding citations associated with the vehicle being removed, there are additional actions required on the user end. In order to remove a vehicle now, all the citations need to be accounted for. After 14 days, if no appeal is filed, the citation goes to the Bursar's office and is associated with the student's account. Now the student will transfer the citation to the Bursar's office before they can remove the vehicle. The student also has the option to reach out to us and discuss the citation if there are problems with the citation.
- 4) Update on Permitting– D. J. Gilliland
  - We have issued 23, 223 total student permits for fall semester. This year we have given students an additional option, to purchase a semester only permit if they don't need a permit for the entire year. We have sold 9,189 semester only permits. This means we will be able to offer these permits

again in the spring. This helps us keep track of the inventory of permits available each semester.

- 5) Evaluating Changing Lot Assignments/Marietta Campus – D.J. Gilliland
  - We have completed construction on lot P38 on the Marietta campus. We issued permits for fall semester for this lot. The work was completed by August 1, a few days ahead of schedule. It allowed us to add 298 additional parking spaces. This helped Parking keep up with the growth we have seen on the Marietta campus and eliminated the need for off campus parking for the Marietta Campus.
  
- 6) Big Owl Bus Ridership – Lee White
  - Parking has observed the first floor of P60 deck is underutilized, and the existing faculty/staff spaces are 100% occupied during peak times. There are 66 parking spaces in this area. Parking is going to relocate the 35 faculty/staff spaces on the second floor to the first floor, and designate the first floor as faculty/staff parking. This will add faculty/staff spaces and help with traffic on the upper floors. We are in the process of restriping and labeling directional arrows for this change. Student parking should not be affected.
  
- 7) Dedicated Space Update – Lee White
  - We have seen consistent ridership growth across all the Big Owl Bus routes. The largest increase in ridership has been the Kennesaw/Marietta route and the Busbee Stadium route. We did add an additional apartment complex to the Busbee route and that has increased ridership. We are seeing more travel between campuses than compared to previous years. Across the board, volume seems to be highest on Tuesdays and Thursdays.
  - Parking has always partnered with athletics to provide bus service at the KSU home football games. Routes begin 3.5 hours before each game. We offer the gameday apartment route and the gameday campus loop route. Kennesaw/Marietta's normal route is scheduled 1:00pm to 8pm, athletics supplements those hours depending on game time. Game 1, ridership was higher than we have seen before. Athletics is pushing to get more student attendance at the games. 2600 were the number of student attendees and we had 2300 riders using the Big Owl Bus service. Parking has partnered with Athletics on a promotion to encourage bus ridership to the second game. If students ride the bus, they will be entered in a raffle to be given away at the game.
  
- 8) Spring Permit Numbers – Lee White
  - Beginning in September, Cobb Linc made significant route updates. They relocated their bus stop at Paulding Avenue to Parliament Garden Way located in front of the Bagwell building. The 40 route now stops on our campus. As does the 10 and the rapid 10 route. This route provides the same service between campuses that our KSU Marietta/Kennesaw route provides. This information is on the Cobb Linc website and we are working to add it to our website.

### **3. Items from the floor – Committee Members**

- When will Lot C close?
  - a. Currently Lot C is not closed. Once all the permits are obtained by Facilities, they can begin construction. Parking will be given a firm date for closure. The expectation is to close the lot at the end of March. This will depend on the permits. The closure of the lot will be communicated, either through Facilities or Parking, once the date is confirmed. Who will send out the communication has not yet been decided.

- On the user end of removing a vehicle with a citation associated with it, will T2 walk the student through the steps on how to transfer their citations to the Bursar's office? Is it clearly explained to the student that when the citation is transferred to the Bursar's office the charge will go on their student account?
  - a. Yes, T2 will explain step by step exactly what they need to do.
- Some cities have buses that continually run up and down the streets, people get on and off. It is a moving sidewalk concept. Have we considered an idea like this for a core route in the middle of our campus?
  - a. We are currently reviewing all transportation needs across the board. We haven't had the resources in the last few years to add this type of service. We are in the process of planning what additional service will look like. This idea will be under consideration.
- Do faculty/staff with the older parking permits need to do anything to convert permits to the new online permit?
  - a. No. Parking will convert the permits to the new system with an automated process. This is still being tested with UITS.
- Is there a possibility that we can run out of residential parking?
  - a. No. Parking works with Housing and the number of permits are based on the number of beds. We don't have a shortage of residential parking.
- For data collection, can we publish how full parking lots/decks are with live data to students and faculty/staff?
  - a. We can explore this in the future, but there are significant resources required to implement these types of systems.

#### 4. Adjourn