1. Welcome!
   - August 2015 minutes approval/edits

2. Announcements & Discussion Points
   - Parking & Transportation updates
     i. Review and revision of Parking Committee Charge.
     ii. Review of Transit Feasibility Study.
     iii. Transportation status update.
     iv. Changes regarding Citation: payment, penalties, and appeal process.
        • Online payment option
        • Aging fines
        • Penalties for late payments
        • Online appeal process
     v. Visitor parking and e-voucher process updates.
   - Updates from Public Safety
   - Updates from Card Services
   - Updates from Marketing
   - Faculty Senate Comments/Updates
   - Staff Senate Comments/Updates
   - SGA Comments/Updates

3. Items from the floor

4. Adjourn
1. Welcome  
   fef  **Attendees:** Chuck Aust, Jeffrey Bernard, Tina Blanks, Alberta Cook, Joe DiBattista, Ronnie Dunn, D.J. Gilliland, Joe Kane, Tom Kolenko, Mark Lawson, Debra Mahan, Jo Ann Milholen, RC Paul, Pat Persaud  

2. Announcements & Discussion Points  
   i. Parking & Transportation updates  
      a. Parking Committee Charge  
         • Propose that the Admin Council take the place of the Admin Senate vote in the Committee.  
         a. Voted to substitute Admin Council for Admin Senate and will inform the Admin chair of these changes.  
      b. Transit Feasibility Study  
         • We would like to propose that we do another study concerning transportation initiatives going forward.  
         a. The department would like to focus on seats in chairs trends on campus during specific times.  
         b. This study will assist decisions regarding increase in shuttle services and give some ideas involving alternative parking solutions for future semesters.  
      c. Transportation Status update  
         • Heavy increase in charter services requests.  
         a. With using the shuttles for the football games this has forced the department to have to decline certain charter requests that share corresponding times with the football service.  
         o The Department of Transportation is looking into hiring some additional drivers in an effort to accommodate these needs.  
         • We saw a major improvement in football shuttle services between the first home game and the second home game.  
      d. Changes in Citation payments/appeals and parking selection processes  
         • Parking is looking to use T2 systems to sell permits, pay citations, and appeal citations.  
         a. Through T2 we are hoping to offer students the ability to purchase permits: per semester, per year, etc.  
         b. Visitors can set up monthly payment plans within T2 so that once the payments are no longer being submitted the decal will become inactive.  
         c. This system will help to eliminate the current grace period associated with issuing permits because we would like to go with a system that sends out the permit via mail once a student selects their parking.  
         o Students will need to confirm their mailing address prior to making the final purchase.  
         o The department is hoping to roll this technology out for the Fall 2016 semester.  
      d. Citation payments/appeals  
         o The student may pay a citation via T2 or appeal the citation through the same page.  
            1. With this page students may upload photo evidence for their appeal.  
   v. Visitor parking and e-voucher follow up  
      • The e-voucher lots are currently up and running.  
      a. Departments can submit voucher requests through the voucher request form located on the Card Services website.  
      b. These requests are coordinated with the Parking Department once they are evaluated by Card Services.
Updates from Public Safety
   i. No updates at this time.

Updates from Card Services
   i. No updates at this time.

Updates from Marketing
   i. No updates at this time.

Staff Senate Comments/Updates
   i. Jeffrey Bernard will be attending the meeting as the second member of Staff Senate.
   ii. Staff Senate would like the P&T Committee to evaluate the possibility of reducing the cost of parking for part time staff.
      • The Parking Department is looking at a tiered payment system for purchasing parking based on salary.

3. Items from the floor
   i. Inquiries regarding notification for lot counts for decks and lots in the future.
      • The Parking department will be exploring these possibilities as we are hoping to go forward with LPR and perhaps get rid of the parking gates.

4. Adjourn