1. Welcome

   - **Attendees:** Kathy Alday, Sara Blunk, Erin Delaney, Ronnie Dunn, Aaron Fowler, D.J. Gilliland, Justin Gotthardt, Kelly Johnston, Joe Kane, Thomas Kolenko, Alicia Landry, Mark Lawson, Kaitlin Maginnis, Erica Massicott, Robert Milam, RC Paul & Levi Sexton

   - **November 2016 minutes approval/edits**

2. Announcements & Discussion Points

   - **Parking & Transportation updates**
     i. In-house Parking Operations
        - This was a business decision by the University and is happening for Culinary as well
        - We will be working on hiring new KSU employees/student assistants because LAZ will be out in July
     ii. Dedicated Space Policy
        - We continue to lose more parking locations that are central to campus
        a. This has caused us to look at the possibility of capping the number of dedicated spaces
        b. It could also be based on your position here at KSU
        - We would like to keep as much parking as possible for faculty/staff
        a. Dedicated spaces could cause a space to sit empty until that person shows up for the day. This means a space that usually helps three people a day only helps one.
        b. Unless you come to us with the information that someone is in your space, we will leave the car alone
        a. This is because some people allow their guests to use their space
     iii. Future Freshman Commuter Parking
        - We have increased shuttle service to 3305 Busbee this semester to get ready for incoming freshmen commuters parking there
        - This should allow for more availability for parking on the rest of campus
        - We are looking at splitting East Lot for East Deck to lessen congestion in the deck
     iv. Additional Marietta Parking Options
        - We are working on 3 locations for additional parking on Marietta campus
        - We can add spaces onto the lot by the Student Center, the one by the Rec Center and one by the Police Station
        - Looking to get at least 100 additional spaces between the three areas
     v. New Citation Code
        - We have been reviewing the violation codes we had and a lot were unnecessary
        - We have cut from 58 to 27 codes and added a new one
        - Added citation code for tag/license plate not registered
        a. This will help with if we use virtual permits and the LPR truck
     vi. Annual Permit for Students
        - We have problems in the Spring with making sure students with passes from Fall still pay for parking for Spring
        - Starting in the Fall we could give out passes that are good for the year
        a. If you were no longer active for Spring we could refund for half
        b. We also have the option to just split the payment so that half is due in Fall and then the other half is due in Spring
        c. The set up would be easy for students to just let us know if they are graduating and we would not need to charge for Spring
• Updates should come by the end of March

vii. New Shelters & Bus Pull-offs
  • We are continuing with our plans for both
  • Should have funds for two pull-offs on the Marietta campus
  • Both pull-offs and Hornet Village will be getting shelters

viii. Marietta/Kennesaw Route Time Points
  • We have added a fourth bus to the route
  • Traffics patterns & human operation caused buses to get bundled with each other
  • We have the buses using non publicized time points
  • This has lessened the number of complaints we get about this route

ix. Hiring Transportation Demand Manager
  • Tasked with building our commuting program
    a. This includes carpooling, bike share and faculty/staff Cobb Linc passes

◊ Updates from Public Safety
  i. Robert Milam is replacing Duane Manns on this committee

◊ Updates from Card Services
  i. No updates at this time

◊ Updates from Marketing
  i. Consolidating all campus maps into one or two more detailed maps
  ii. Will start marketing our new policies and changes when ready
  iii. Getting ready for Orientations
  iv. Using social media and student inform to get out updates

◊ Faculty Senate Comments/Updates
  i. Where do handicap park when the area they want is full?
    • We will be listing handicap on our new parking maps
    • They will need to find the next closest handicap space to park

◊ Staff Senate Comments/Updates
  i. P&T planning any town hall meetings?
    • We are willing to set up meetings if we need to, with any department or group
  ii. Marietta campus based employees will probably be paying for parking come Fall

◊ Admin Council Comments/Updates
  i. No updates at this time

◊ SGA Comments/Updates
  i. Is it possible to paint roadways around Marietta campus?
  ii. Creating a commuter student council

3. Items from the floor

4. Adjourn